QUARTERLY BOARD MEETING
(TYPICALLY A MINIMUM OF A FULL DAY)

**OCT**
- BUDGET PRESENTATION ALONG WITH ANNUAL GOALS FOR THE ORGANIZATION THAT TIE TO THE BUDGET
- YEAR IN REVIEW - RECAP OF SUCCESSES, CHALLENGES, LESSONS LEARNED
- BOARD MEMBER APPRECIATION - BUILD IN TIME TO ACKNOWLEDGE THE CONTRIBUTIONS OF EACH MEMBER AND THE GROUP AS A WHOLE

**JAN**
- YEAR IN REVIEW
- PRESENTATION OF ANNUAL GOALS - FOR BOARD AND STAFF
- KEY SUCCESS METRICS FOR THE YEAR
- "GOOSEBUMPS MOMENT" - IE. OUTSIDE SPEAKER, CLIENT
- FUNDRAISING GOALS AND ROADMAP FOR GALA (IF APPLICABLE)

**SEPT**
- BIG FOCUS ON FUNDRAISING WITH YEAR-END AHEAD!
- OFFICER ELECTIONS
- CONVERSATION ABOUT BOARD MEMBER RECRUITMENT
- TEE UP KEY ELEMENTS OF NEXT YEAR'S BUDGET FOR DISCUSSION

**MAY**
- APPROVE AUDIT
- MID YEAR BUDGET VS ACTUAL
- BIG PROGRAM PRESENTATION BY STAFF (INCLUDE OPPORTUNITY FOR BOARD TO WEIGH IN ON STRATEGY)
- ENRICH BOARD WITH OUTSIDE GUEST - PERHAPS A LEADER IN THE SECTOR
- FINAL PREP OR DEBRIEF ON ANNUAL GALA (DEPENDING ON TIMING)

**READ THE POST AT:** [HTTP://WWW.JOANGARRY.COM/BOARD-MEETING-AGENDA/](HTTP://WWW.JOANGARRY.COM/BOARD-MEETING-AGENDA/)

NONPROFITS ARE MESSY with Joan Garry